



A Semptra Energy™ company

For Office Use Only	Date Received:
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### Direct Access Service - Six Month Notice

This completed form notifies SDG&E of your intent to transfer your account(s) to Direct Access (DA) Service. Customers choosing to transfer to DA Service must provide a six month advance notice to the utility. You will receive confirmation from SDG&E within ten (10) business days that will specify the date that your Energy Service Provider (ESP) must submit a Direct Access Service Request (DASR) to SDG&E in order to transfer your account(s). This is important information that you will need to provide to your ESP to complete your request. This date is significant because if SDG&E does not receive a DASR by that date, your account(s) will be switched to Transitional Bundled Portfolio Service (TBS) and will be billed at the spot price rate for 60 days. This 60 day temporary time period is another opportunity for your ESP to submit a DASR. If SDG&E does not receive a DASR at the end of the 60 days, the six (6) month advance notice to transfer to DA will be cancelled and the account(s) will no longer be eligible for DA Service. The accounts will continue to bill on the TBS spot market price for an additional six (6) month period, after which they will begin long term bundled service for a three year Bundled Portfolio Service (BPS) commitment term billing at the BPS rate.

Please consider this my notice to transfer the account(s) listed below to DA service, I understand the rules and conditions as set forth in SDG&E's Electric Rule 25.1<sup>1</sup>. You have three (3) business days after SDG&E receives your advance notice to rescind and stay with bundled service. After the third business day, your election to transfer to DA service is irrevocable.

**Customer Information:**

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_

Service Address: \_\_\_\_\_

City, ZIP: \_\_\_\_\_

(For more than one account, please list the additional information on a separate sheet and attach it to this form)

**On Behalf of Customer:**

Signature: \_\_\_\_\_

Type/Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Date of Signature: \_\_\_\_\_

**FAX completed form to: 858-654-1256**

**OR Mail to:**

San Diego Gas & Electric  
 Attention: Customer Choice  
 8306 Century Park Ct., CP42K  
 San Diego, CA 92123

<sup>1</sup> The terms and conditions applicable to transfer between bundled and DA Service are available in SDG&E's Electric Rule 25.1.  
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